

# **Liskeard & District Angling Club**

## **Health and Safety Policy**

**Whilst every care has been taken in preparing this document Liskeard & District Angling Club is a voluntary organisation and takes no responsibility for the acts or omissions of individuals.**

**Policy Statement.** Liskeard & District Angling Club is committed to ensuring that it will do all that is reasonably practical to prevent injury to individuals and damage to property. We will have due regard for protecting all other people who come into contact with the Club's activities. When dealing with health and safety issues, officials, members, and volunteers carrying out activities will have a clear understanding of the need to operate within the context of this policy and arrangements. Officials, members and volunteers involved in events or work parties will take all reasonable steps to safeguard all those taking part in activities and those who may be affected by them. Liskeard & District Angling Club will co-operate with other organisations (landowners etc.) to ensure that any risks are properly controlled.

**Health and Safety Arrangements & Duty of Care** Liskeard & District Angling Club require that all people involved in organising activities, work parties and day to day management, take reasonable care towards others when undertaking any activity that gives rise to a risk or risks. Liskeard & District Angling Club is committed to creating a safe, welcoming, and inclusive environment for all members, guests, and participants and is committed to safeguarding children, young people, and adults at risk, ensuring their welfare is always our top priority.

**Risk Assessment** Liskeard & District Angling Club will ensure that suitable risk assessments are carried out, and the results of the assessments are implemented. The aim of Risk Assessment is to avoid harm and to promote the health, safety and welfare of all involved or who may be affected by an activity (work or leisure). As members of Liskeard & District Angling Club, administrators and event organisers have not only a moral responsibility but also a duty of care to others in ensuring that club activities and any organised events are as safe as reasonably possible. When required risk assessments will be carried out with a view of minimising significant risk. As well as reducing the likelihood of accidents happening, in the event of an accident it will also reduce the chance of serious injury or ill health.

**Risk Assessment procedures require the Assessors to consider:-**

**Hazards** – anything that has potential to cause harm.

**Who** - could be affected,

**Measures already in place** – to avoid possible harm.

**Risk** – the likelihood that something could happen on a scale of ‘high’, ‘medium’, ‘low’.  
**Further actions** – what more can be reasonably done to reduce the likelihood of an accident happening.

The Risk Assessment document will highlight key actions and will be also available for inspection by all club members. Where appropriate, such as an event with specific risks, the assessment will be provided to all participating so that they know and understand what is expected of them.

### **Key Responsibilities of person in charge:**

- Ensuring this policy is adhered to
- Ensure Risk Assessments have been carried out
- Brief other officials/participants on all matters relating to organisational activities especially risk management and allocation of equipment and resources

**Officials & Organisers** Club officials, administrators and/or organisers (persons in charge of an activity or event) are primarily responsible for ensuring safety is properly managed. He/she has the responsibility to undertake all measures available to ensure the safety and wellbeing of all persons taking part in an activity/event and those who could be affected by the event. The success of an activity/event depends on effective management. The event organiser must ensure that there is effective:

- Planning
- Delegation
- Resources allocation(people and equipment)
- Decisions making
- Clear (and effective) communication

### **Responsibilities of volunteers**

- Turn up at venue in sufficient time to prepare for the event/activity.
- Attend briefing (and debriefing)
- Carry out allocated duties in a professional manner